



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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March 08, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

26 March 8, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**LOS ANGELES COUNTY WATERWORKS DISTRICT NO.29, MALIBU, AND
THE MARINA DEL REY WATER SYSTEM; AND THE LOS ANGELES COUNTY
WATERWORKS DISTRICT NO.40, ANTELOPE VALLEY
AWARD OF CONSULTANT SERVICES AGREEMENT FOR THE
PREPARATION OF THE 2015 URBAN WATER MANAGEMENT PLANS
(SUPERVISORIAL DISTRICTS 3, 4, AND 5)
(3 VOTES)**

SUBJECT

This action is to authorize the Director of Public Works or her designee to enter into a consultant services agreement with Brown and Caldwell, one of the firms on the select list of qualified consultants, for the preparation of the 2015 Urban Water Management Plans for Los Angeles County Waterworks District No. 29, Malibu, and the Marina del Rey Water System; and the Los Angeles County Waterworks District No. 40, Antelope Valley.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU, AND THE MARINA DEL REY WATER SYSTEM; AND THE LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40, ANTELOPE VALLEY:

1. Find that the action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.
2. Award and authorize the Director of Public Works or her designee to enter into a consultant services agreement with the third-ranked firm, Brown and Caldwell, for the preparation of the 2015 Urban Water Management Plans for the Los Angeles County Waterworks District No. 29, Malibu, and the Marina del Rey Water System; and the Los Angeles County Waterworks District No. 40, Antelope Valley.

Valley, for a fee of \$170,569, with \$17,057 for unforeseen additional work for a not-to-exceed cost of \$187,626.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This action is to authorize the Director of Public Works or her designee to enter into a consultant services agreement with Brown and Caldwell for the preparation of the 2015 Urban Water Management Plans at a not-to-exceed cost of \$187,626. The purpose of the recommended action is to comply with the requirements of the California Water Code, Sections 10610 through 10656, commonly referred to as the Urban Water Management Planning Act, to prepare and update an urban water management plan every 5 years.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1). This action will allow Public Works to manage its resources in a more cost-efficient and responsible manner by entering into a consultant services agreement.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Funding for this agreement is included in the Waterworks Districts General Funds for Malibu (N32) and Antelope Valley (N63) Fiscal Year 2015-16 Budgets. The recommended agreement is for a not-to-exceed fee of \$187,626, including \$17,057 for unforeseen additional work. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works or her designee.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The California Water Code, Sections 10610 through 10656, requires every water supplier with more than 3,000 service connections, or annually supplying more than 3,000 acre-feet of water, to prepare and update an urban water management plan every 5 years. The Waterworks District No. 29, Malibu, and the Marina del Rey Water System has approximately 7,800 connections; and the Waterworks District No. 40, Antelope Valley, has approximately 56,000 connections, and are therefore required to prepare and update the 2015 Urban Water Management Plans. The 2015 Urban Water Management Plans will be prepared and adopted in accordance with the requirements of the California Water Code.

On June 28, 2011, the Board adopted the 2010 Urban Water Management Plans. The 2015 Urban Water Management Plans will provide an update to the 2010 Urban Water Management Plans and progress toward legislative mandate of The Water Conservation Act of 2009 (Senate Bill X7-7). The 2015 Urban Water Management Plans will include data collected through the end of calendar year 2015.

A standard consultant services agreement, previously approved as to form by County Counsel, will be used to award the work to Brown and Caldwell. The agreement will contain terms and conditions supporting the Board's ordinances, policies, and programs including but not limited to: the County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County

Workers, Board Policy No. 51.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Brown and Caldwell has demonstrated satisfactory compliance with the County of Los Angeles Code, Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service program).

The agreement will be based on the form included in the 2014 Request for Proposals (RFP), which has been reviewed and approved as to form by County Counsel. Additionally, the agreement will contain special provisions requiring Brown and Caldwell to comply with the Safely Surrendered Baby Law and the standard provisions mandated by the Board.

ENVIRONMENTAL DOCUMENTATION

The California Environmental Quality Act does not apply to the preparation and adoption of the 2015 Urban Water Management Plans pursuant to Section 10652 of the Water Code.

CONTRACTING PROCESS

On January 16, 2013, Public Works issued an RFP to 38 firms to develop a select list of consultants qualified to provide design, inspection, and related engineering services for the Waterworks Districts. In response to the RFP, 12 consultants submitted proposals to the County on February 13, 2013. The RFP was placed on the County's "Doing Business with Us" and Public Works' "Contract Opportunities" websites.

An evaluation committee composed of technical staff from Public Works evaluated the proposals and conducted interviews with the top-ranked proposers as outlined in the RFP. The selected firms represent the best qualified firms to provide the required services based upon their technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The following firms were ranked and selected: (1) MWH Americas, Inc.; (2) Cannon Corporation; (3) Brown and Caldwell; (4) URS Corporation Americas; and (5) Tetra Tech, Inc. These evaluations were solely based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, the committee established this select list of five qualified firms.

As stated in the RFP for each project, Public Works shall select the next consultant in order of established ranking from the select list of qualified firms. As projects are established, Public Works will send the selected consultant an abridged RFP, which includes the scope of work. The RFP will request a detailed proposal, cost estimate, and schedule for the project. After evaluating the proposal, Public Works shall endeavor to negotiate an agreement with the selected consultant. If negotiations are successful, a recommendation for contract award will be made. If negotiations are

not successful, Public Works shall contact the next highest ranking consultant from the select list. We will return to the Board for approval and contract award with the recommended consultant firm.

Participation by Community Business Enterprises (CBE) is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBE. MWH Americas, Inc.; Cannon Corporation; Brown and Caldwell; URS Corporation Americas; and Tetra Tech, Inc., are aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements, as these agreements are for non-Proposition A services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

Please return two adopted copies of this Board letter to the Department of Public Works, Waterworks Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:AA:dvt

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office